

Shenandoah Community School District Board of Directors  
Meeting ID: 833 8266 3939  
Password: 764787  
May 26, 2020 – 5:00 p.m.  
Special Meeting

Board Agenda

1. Call to Order
2. Roll Call and Determination of Quorum
3. Public Hearing: FY 20 Budget Amendment
4. Administrative Report:
  - a. Middle School Sculpture Update
  - b. Return to Learn
    - i. Partial Reopening for Softball/Baseball and Summer Extended learning.
5. Consent Agenda
  - a. Personnel Items:

Contracts:

Amy Culberson	Junior Kindergarten	BA/Step 2 - \$38,875
Andy Campbell	Assistant Track	\$3,572
Emma Martin	Football Cheer Sponsor	\$1,880
Grace Gleaves	Kindergarten	BA/Step 1 - \$37,595
Karter Rohrbaugh	Assistant Boys Basketball	\$3,572
Logan Roberts	Assistant Track	\$3,572
Raymond Moreland	Transportation Dispatcher	\$14.72/hr
William Flowers	Assistant Track	\$3,572

Modifications:

Jay Soderberg	Assistant to Head Boys Basketball
Liz Skillern	Assistant Boys Track to Assistant Track
Ty Ratliff	Head Boys Track to Head Track

Resignations:

Angel Dawson	Wrestling Cheer Coach
Jacqueline Adcock	Bus Driver
Jean Debban	Assistant Speech Coach
6. Action Items
  - a. Approve FY 20 Budget Amendment
  - b. Approve E-rate Funding Proposal for 2020
  - c. Approve a base wage increase for non-negotiated positions including Home Liaisons, May Mentoring, School Nurse K-8 and IT Assistant in the amount of 2.6%
  - d. Approve a .35 per hour increase for Accounts Payable/Board Secretary and Executive Secretary
  - e. Approve a base wage increase for IT Director, Food Service Director and School Business Official in the amount of 2.4%
7. Informational Items
  - Next Regular Meeting – June 8, 2020 at 5:00 P.M.
8. Adjournment

Department of Management  
Form S-A Publication

**NOTICE OF PUBLIC HEARING**  
**Shenandoah School District**  
**AMENDMENT OF CURRENT BUDGET**  
**FISCAL YEAR 2019/2020**

Date of Public Hearing: May 26, 2020

Time of Public Hearing: 5:00 PM

Location of Public Hearing: <https://us02web.zoom.us/j/83382663939?pwd=ckY1NXFKzB2Q0pmVzZFREVsZWZiZz09>  
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The Board of Directors will conduct a public hearing at the above-noted time and place for the purpose of amending the current school budget by changing estimates of expenditures in the following areas by the following amounts:

Area	From	To	Reasons
Instruction			
Total Support Services	4,999,100	5,200,000	HS Construction/Renovations
Noninstructional Programs			
Total Other Expenditures	3,502,222	5,500,000	HS Construction/Renovations/Bond Payment

This change in estimates of expenditures will be financed from increased receipts and balances not budgeted or considered in the current budget. There will be no increase in taxes to be paid in the fiscal year ending June 30, 2020. At the hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed amendment. A detailed statement of additional receipts other than taxes, balances on hand at the close of the preceding fiscal year, and proposed expenditures, both past and anticipated, will be available at the hearing.



# COVID-19 Reopening Guidance: Summer Learning and Activities

## Purpose

This guidance was created in consultation with the Iowa Department of Public Health (IDPH) as a resource for administrators to determine when and how to safely open districts and nonpublic schools for school-sponsored activities and learning. It must be used in conjunction with all proclamations issued by the governor and guidance provided by the IDPH. This guidance follows the [most recent recommendations of the Centers for Disease Control \(CDC\)](#) on reopening schools.

## Planning

We strongly recommend districts and nonpublic schools plan for reopening using the [Return-to-Learn Support Document](#) as a resource. The Health and Safety section, in particular, is relevant to reopening facilities. Schools must put plans in place to protect staff and students at higher risk of developing more severe COVID-19 illness. If allowing persons at higher risk to work in schools, consider assigning responsibilities with infrequent close interaction with large numbers of staff or students. It is especially important for high risk staff and students to use cloth face coverings and follow social distancing recommendations. Summer programs that target high risk participant populations should not be held this summer (summer of 2020).

## June 1

Beginning June 1, all school districts and accredited nonpublic schools may begin offering summer learning opportunities. Instruction through a Continuous Learning model at this time is permitted. Continuous Learning may be provided on a voluntary basis, or a summer program may be provided in which students enroll and are required to attend. Instructional and activity-based camps are also permitted. Instruction in school facilities is permitted if done in accordance with the following mitigation requirements:

### HYGIENE

1. Teach and reinforce washing hands with soap and water for at least 20 seconds especially before and after eating, after using the restroom, and after blowing your nose, coughing, or sneezing. Have tissues readily available.
2. If soap and water are not readily available, use a hand sanitizer that contains at least 60% alcohol. Cover all surfaces of your hands and rub them together until they feel dry.
3. Avoid touching your eyes, nose, and mouth.
4. If feasible, allow use of cloth face coverings among all staff and students. Staff and students should be frequently reminded not to touch the face covering and to wash their hands frequently. Information should be provided to all staff and students on proper use, removal, and washing of cloth face coverings.
5. Post signs on how to stop the spread of COVID-19, properly wash hands, promote everyday protective measures, and properly wear a face covering. Signs are available at [Novel Coronavirus \(COVID-19\) - Business & Organizations](#) and [Novel Coronavirus \(COVID-19\) - Communication Resources](#).

## SOCIAL DISTANCING

1. Parents must drop-off children at the front door, limiting adult entry to the facility, if applicable. Continue to make any appropriate accommodations for students with disabilities.
2. Distance students and staff during instruction by limiting group size, increased spacing, and limiting mixing between groups.
3. If Summer Food Site Program Grab & Go unitized meals are available, consider the [CDC Interim Guidance for Schools and Childcare Centers](#) resource.
4. Limit deliveries from outside vendors and building access points for delivery for schools to reduce outside traffic in the school building. If possible, have them deliver after business hours or leave deliveries outside of the facility.

## HEALTH

1. Post signage prominently indicating no one should attend if they currently have [symptoms](#) or have been in contact with anyone with a confirmed COVID-19 diagnosis in the last 14 days.
2. Screen all staff and students upon arrival. Anyone with a fever of 100.4 or above or other signs of illness should not be admitted to the facility.
3. Follow employee and student policies regarding communicable disease. Have a plan if someone is or becomes sick.
  - a. Plan to have an isolation room or location that may be used to isolate a sick student or staff member until they can leave or be picked up by a parent or guardian.
  - b. If a sick student or staff member has been isolated at your location, clean and disinfect surfaces in the area after the sick student/staff member has gone home.
  - c. Staff who are ill should go home immediately.
4. Use your emergency operations plan for communicable disease outbreaks.

## ILLNESS REPORTING

Maintain confidentiality in received reports of any staff member or student COVID-19 illness. Contact your local public health agency directly related to reports of illness and communications.

## CLEANSING/SANITIZING/DISINFECTING

1. Make sure that you have cleaning, sanitizing, and disinfecting products available throughout the day.
2. Clean and disinfect frequently touched surfaces (e.g., door handles, sink handles, drinking fountains, tables, etc.) multiple times per day.
3. For information on cleaning, sanitizing and disinfecting go to the CDC's [Reopening Guidance for Cleaning and Disinfecting](#).
4. If COVID-19 is reported, follow the appropriate cleaning/sanitizing and disinfecting guidance from IDPH or CDC.
5. Ensure that ventilation systems operate properly and increase circulation of outdoor air as much as possible by opening windows and doors, using fans, and other methods. Do not open windows and doors if doing so poses a safety or health risk to students and staff using the facility (e.g., allowing pollens in or exacerbating asthma symptoms).
6. Encourage all staff and students to bring their own portable water bottle or use a large water jug with disposable cups to provide water. Do not use public drinking fountains.
7. Adequate cleaning schedules must be created and implemented for all school facilities used. Follow [CDC guidance](#) for cleaning and disinfecting facilities.
8. If meals are offered, mitigation must be coordinated with the school nutrition program staff to ensure that all Department of Inspection and Appeals safety and sanitation regulations or recommendations are met.

## CLOSURE

You may be directed to close and will be told the length of the closure in accordance with a governor's proclamation.

## July 1

Beginning July 1, all school districts and accredited nonpublic schools may begin implementation of their submitted and approved Return-to-Learn plans. (The Required Continuous Learning portions of the plans must be approved, while the Hybrid and/or On-Site portions will be marked as received.) Return-to-Learn plans will differ from summer opportunities provided from June 1 to July 1.

## Questions and Additional Guidance

If you have questions, please contact your [school improvement consultant](#). If they are unable to assist you, they will connect you with the appropriate person. For additional COVID-19 guidance and information, please visit the Department's [COVID-19 webpage](#).



## COVID-19 Reopening Guidance: Summer Sports

### Purpose

This guidance was created in consultation with the Iowa Department of Public Health (IDPH), Iowa High School Athletic Association (IHSAA), and Iowa Girls High School Athletic Union (IGHSAU) as a resource for administrators to determine when and how districts and nonpublic schools may begin to engage in school sports seasons while keeping participants and spectators safe. It must be used in conjunction with all proclamations issued by the governor and guidance provided by the IDPH. Additional guidance will be provided by IHSAA and IGHSAU.

### June 1

Team organized practices for baseball and softball may begin unless circumstances dictate a change in date. The following mitigation efforts are required to help ensure player, coach, and spectator safety:

- Post signage prominently indicating no one should attend or participate in practice if they currently have [symptoms](#) or have been in contact with anyone with a confirmed COVID-19 diagnosis in the last 14 days.
- No dugouts may be used. Players' items should be lined up against the fence at least six feet apart.
- Parents must remain in their cars or drop off and pick up players after practice.
- Players should use their own gloves, helmets, and bats as much as possible.
- Coaches are responsible for ensuring social distancing is maintained between players as much as possible. This means additional spacing between players while playing catch, changing drills so that players remain spaced out, and no congregating of players while waiting to bat.
- Players must bring their own water/beverage to consume during and after practice. No shared drinking fountains, portable hydration stations, or coolers may be used.
- Coaches must sanitize shared equipment before and after each practice.
- Players and coaches should check their temperatures **before** attending practices.
- Anyone with symptoms of illness is not allowed to practice.
- Coaches should be knowledgeable of their students with pre-existing health conditions and work with school nurses or other health officials to take additional precautions as needed.
- Players should be encouraged to provide their own hand sanitizer.
- Coaches must ban the spitting of sunflower seed shells.
- Coaches are responsible for tracking absences for the purpose of noting potential COVID-19 cases.
- Contact public health if a positive case of COVID-19 is reported.

## June 15

Baseball and softball games may begin unless circumstances dictate a change in date. Baseball and softball practices must continue to follow the guidelines provided in the previous section. The following mitigation efforts are required to help ensure player, coach, and spectator safety during games:

- Post signage prominently indicating no one should attend or participate in games if they currently have [symptoms](#) or have been in contact with anyone with a confirmed COVID-19 diagnosis in the last 14 days.
- Use of dugouts is permitted during games only.
- Players should use their own gloves, helmets, and bats as much as possible.
- Players must bring their own water/beverage to consume during and after games. No shared drinking fountains, water stations, or coolers may be used.
- Coaches must sanitize shared equipment before and after each game.
- Players and coaches should check their temperatures **before** attending practices or games.
- Anyone with symptoms of illness is not allowed to participate.
- Schools must limit the use of bleachers for fans. Encourage fans to bring their own chairs or stand. Fans should practice social distancing between different household units and accept personal responsibility for public health guidelines.
- Schools must also implement any other reasonable measures under the circumstances of each school to ensure social distancing of staff, students, and community members, increased hygiene practices, and other public health measures to reduce the risk of transmission of COVID-19 consistent with [guidance issued by the IDPH](#).
- Fans must not attend if they have symptoms of illness.
- No concessions stands are permitted.
- Contact public health if a positive case of COVID-19 is reported.

In-person team organized activities for other sports remain suspended until July 1. For profit businesses that provide sports training and that sell memberships are allowed to offer sports training as long as they follow the same guidelines as fitness centers/clubs, gymnasiums, health clubs, and health spas and can continue to operate for all sports.

## Questions and Additional Guidance

If you have questions, please contact your [school improvement consultant](#). If they are unable to assist you, they will connect you with the appropriate person. For additional COVID-19 guidance and information, please visit the Department's [COVID-19 webpage](#).

# ERate Funding 2020

BY Richard Morgan-Fine

Below is this year E-rate information. With our rating the E-rate system will cover up to 85% of the cost for those items.

E-Rate has 2 categories. Cat 1 is Internet services. Cat 2 is Infrastructure (IE wireless AP, Switches, Routers, and new this year Battery Backups. )

## **Category 1 Internet services.**

This year we are continuing our contract With ICN for I Gig Service so there is no Change for Cat 1.

## **Category 2 (IE wireless AP, Switches, Routers, and new this year Battery Backups. )**

We had a remaining amount available to us of about \$88,313.78. The 5 year window will reset next year as rules are changing for 2021 to be more supportive.

We sent out RFP's on Wireless , Switches and battery backups. Attached is the Matrix (provided by e-rate) and Pricing on Bids received on on three RFP's

**Wireless** - My recommendation is to purchase from **CDW**- \$5,711.24 E-rate - \$4854.54 **Our share - \$856.70**

**Switches** - My recommendation is to purchase from **CDW** - \$9,999.63 E-rate -\$8499.69 **Our share - \$1499.94**

Not covered by E-rate is Licensing for Switches and Wireless so we will be responsible for those costs. - **\$4,289.01**

For the total on Switches and Wireless would be - **\$6645.65**

**UPS- Battery Backups** - My suggestion is **Midwest cloud computing** as i believe it is the most complete bid. The reasoning behind this is I believe the unit on other bids for the Middle school server room was not sized big enough as it has the most equipment and servers in it as it is the main Closet for the whole district. I understand their bid is more expensive but i believe it has a UPS large enough to support the main server room. They also provide spreadsheets with run times based on device and current load provided in the rfp. That run time gives us about 1 hour run time with room for 20% future growth.

UPS- \$34,433.77 - E-rate -\$29,268.71 **Our share - \$5,165.06**

**They also provide extended warranty if we choose to take the option.** Standard warranty is 3year. This would extend it to 5 year which cover repair or replacement. Our cost on that would be - **\$9,427.42**

**Our total (wireless, switches, ups) E-Rate cost without extended warranty - \$11,810.71**

**Our total (wireless, switches, ups) E-Rate cost with extended warranty- \$21,238.13**



